State of Connecticut
Health Enhancement Program
CO-1317 REV 01/2016

PHYSICIAN NOTIFICATION FORM

Important Information

This form should be used if your provider does not feel it is clinically appropriate for you to have a screening required by HEP, or if you have completed a requirement that is not available in existing claim data. You must have your provider complete and sign this form. It will be your responsibility to submit this form to the Health Enhancement Program as shown below.

INSTRUCTIONS FOR PHYSICIANS/PROVIDERS: Please use this form to report a member's exemption from or completion of specific examinations or health screenings. To do so, check the appropriate screening/service and be sure to initial next to the corresponding item. If applicable, please briefly describe the reasons for any exemptions, and sign the bottom.

Submit Completed Physician Notification Forms To:

State of Connecticut Health Enhancement Program
PO Box 4050
175 Scott Swamp Road
Farmington, CT 06034-4050
ATTN: Health Navigation Specialists
Fax Number – 855-207-1640

Member Information (Required and must match exactly to what is listed on your Medical/Dental Plan ID card.)

Member Identification Number	Group Number	Employee ID	Dept ID

Last Name	First Name	Middle Initial	Date of Birth (MM/DD/YY)
			/ /

Home Address – Number and Street Name	City	State	Zip Code

Telephone	Email Address
( ) -	

Member or Parent/Guardian Signature	Date
X	/ /

Provider Information (Required)

Provider Name / Name of Clinic	Provider ID # (If Applicable)	Telephone	Fax
		( ) -	( ) -

Office Address – Number and Street Name	City	State	Zip Code

Provider Signature	Tax ID #	Date
X		/ /

Member Identification Number	Group Number	Employee ID	Dept ID

Last Name	First Name	Middle Initial	Date of Birth (MM/DD/YY)
			/ /

(Provider Use Only)

Check Applicable Box on Left for Each Item Being Reported		Completed (MM/DD/YY)	Exempt		Provider Initials
☐	**Preventive Visit**	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	
☐	**Vision Exam**	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	
☐	**Cholesterol Screening** Once every 5 years ages 20 - 49, and every 2 years ages 50+	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	
☐	**Mammography** One screening between the age of 35 and 39; otherwise as recommended by Physician	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	
☐	**Colorectal Cancer Screening** Fecal Occult or FIT annually or Colonoscopy every 10 years beginning at age 50 to age 75	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	
☐	**Cervical Cancer Screening** (ages 21+) One screening required every 3 years to age 65	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	
☐	**Dental Cleaning(s)** (At least one per year)	/ /	☐	Member is exempt from completion due to a medical condition or other health factors; also see brief detail below.	

Physicians/Providers – Please provide a brief explanation for any items exempted above:

Provider Signature	Date
X	/ /